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MEMORANDUM

TO: Members, Utah State Board of Education

FROM: Martell Menlove, Ph.D.
Chief Executive Officer

DATE: January 9, 2014

ACTION: UPPAC RFP Vendor Selection

Background:

In December 2013, a Board Utah Professional Practices Advisory Commission (UPPAC) Review Task Force was formed to work on UPPAC issues and topics and report back to the Board with specific recommendations for changes to state statute, Board rule, and UPPAC rule.

Key Points:

The Task Force determined that it would be helpful for an independent contractor to do an in-depth review of the UPPAC process and prepare recommendations for changes. A Scope of Work for the contractor was presented to the Board and approved in the Board's April 2013 meeting. The State Superintendent was directed to prepare a Request for Proposal (RFP) using the Scope of Work in order to hire a contractor.

The UPPAC RFP was published by the State Division of Purchasing in December 2013 and bids were received. A committee reviewed the bids and has prepared a recommendation for selection of a vendor.

Anticipated Action:

The Board will hear recommendations from the UPPAC Vendor Review Committee, and will consider selecting a vendor to carry out the work outlined in the RFP.

Contact: Martell Menlove, State Superintendent, 801-538-7510